



PRODUCT COMPONENT TEMPLATE

DEFINITION

<i>Name</i>	Microsoft Project
<i>Description</i>	Microsoft Project is software that assists in the management of projects through all phases of the project management lifecycle.
<i>Rationale</i>	Microsoft Project facilitates efficient and effective management of an organization's projects.
<i>Benefits</i>	<ul style="list-style-type: none"> • Provides tools for creating schedules, estimating costs, and tracking progress • Tracks version changes in project plans • Monitors variances between target and actual project goals such as cost, start date, and finish date • Provides predefined and custom reporting capabilities for communicating project information • Integrates with Microsoft SharePoint to share project plans across an enterprise • Allows for the creation of custom Project Guides to promote standard project management methodologies • Supports web-based time and status reporting

ASSOCIATED ARCHITECTURE LEVELS

<i>Specify the Domain Name</i>	Application
<i>Specify the Discipline Name</i>	Electronic Collaboration
<i>Specify the name of the associated Technology Area</i>	Office Productivity Tools

KEYWORDS

<i>List Keywords</i>	Microsoft Project, Project Management, PM, SharePoint
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VENDOR INFORMATION

<i>Vendor Name</i>	Microsoft	<i>Website</i>	www.microsoft.com
<i>Contact Information</i>			

POTENTIAL COMPLIANCE SOURCES

<i>Name</i>		<i>Website</i>	
<i>Contact Information</i>			
<i>Name</i>		<i>Website</i>	
<i>Contact Information</i>			

COMPONENT REVIEW

<i>List Desirable aspects</i>			
<i>List Undesirable aspects</i>			
<i>Operating System</i>		<i>Platform</i>	

ASSOCIATED COMPLIANCE COMPONENTS

Product

*List the Product-specific
Compliance Component
Names*

Configuration Links

*List the Configuration-specific
Compliance Component
Names*

COMPONENT CLASSIFICATION

Provide the Classification

☐ Emerging ☒ Current ☐ Twilight ☐ Sunset

Sunset Date

COMPONENT SUB-CLASSIFICATION

Sub-Classification	Date	Additional Sub-Classification Information
<input type="checkbox"/> Technology Watch		
<input type="checkbox"/> Variance		
<input type="checkbox"/> Conditional Use		

RATIONALE FOR COMPONENT CLASSIFICATION

*Document the Rationale for
Component Classification*

MIGRATION STRATEGY

*Document the Migration
Strategy*

IMPACT POSITION STATEMENT

*Document the Position
Statement on Impact*

AGENCIES

*List the Agencies Currently
Utilizing this Product*

CURRENT STATUS

Provide the Current Status

☐ In Development ☐ Under Review ☒ Approved ☐ Rejected

AUDIT TRAIL

<i>Creation Date</i>	6-21-05	<i>Date Approved / Rejected</i>	8/9/05
<i>Reason for Rejection</i>			
<i>Last Date Reviewed</i>		<i>Last Date Updated</i>	
<i>Reason for Update</i>			